

13TH JUDICIAL DISTRICT ATTORNEYS OFFICE

JOB ANNOUNCEMENT

POSITIONS: Deputy District Attorney

LOCATION: 13TH Judicial District Attorney's Office – Sterling, Colorado

SALARY: Salary Depends on Experience and includes full benefits for the employee

CLOSING DATE: March 18, 2019 – Close of Business

ESSENTIAL JOB FUNCTIONS:

- Prepares and prosecutes criminal cases; reviews investigative reports; files charges; requests and reviews additional information; writes pleading, briefs, and related materials; negotiates plea agreements; appears in court; presents testimony and arguments in preliminary hearings, motions, pleas and sentencing.
- Confers and advises law enforcement officers concerning charges, investigations and criminal law.
- Confers with defense attorneys.
- Interviews and prepares victims and witnesses.
- Covers court appearances for other attorneys.
- Must be able to cover court dockets and jury trials throughout the district.

GENERAL REQUIREMENTS:

- Applicant must live in Sterling or in close vicinity by the start date
- Possesses excellent oral and written skills to communicate effectively, as needed.
- Ability to exercise discretion.
- Ability to read, analyze and interpret complex documents and statutes.
- Knowledge of principles and practices of criminal law, procedure, and evidence.

PROFESSIONAL REQUIREMENTS:

- Law degree from an accredited law school
- Licensed to practice law in the State of Colorado and must be in good standing
- This position is an entry level position
- Must successfully pass background check

Individuals interested in a position must email a resume to:

District Attorney's Office

Attn: Jill Olsen

jolsen@13thda.com

13th JUDICIAL DISTRICT ATTORNEY'S OFFICE IS AN
EQUAL OPPORTUNITY EMPLOYER